



Maplewood Richmond Heights School District

2531 S Big Bend
St. Louis, MO 63143
(314)644-4400 Fax: (314)781-3160

Employment Opportunity for the 2025-2026 School Year

Early Childhood Center ESL(English Second Language)/Gifted Teacher

Supervisor: ECC School Principal

Primary Responsibilities: To serve as the gifted educator that develops and implements strategies for gifted early childhood students. To lead students toward the fulfillment of their potential for intellectual, emotional and psychological growth and maturation in English as a Second Language.

Qualifications/Experience: Minimum of a Baccalaureate Degree with special preparation and Missouri teaching certificate in the subjects or fields in which he or she teaches.

Terms of Employment: Employed for a ten-month period as a certified educator with salary and benefits to be set by the superintendent and Board of Education.

Essential Functions:

- Meets and instructs assigned classes in the locations and at the times designated.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
- Prepares for classes assigned, and shows written evidence of preparation upon request of immediate supervisor
- Screen, assess, and evaluate prospective and qualifying gifted students.
- Adapt teaching methods and instructional materials to meet students varying needs and interests.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question and investigate. Instructs students individually and in groups, using various methods appropriate for gifted learners.
- Work as a liaison with building personnel and the families of ESL students as needed. Provide as ESL class or ESL tutoring on a regular basis to all identified students.
- Make recommendations for appropriate materials to be purchased facilitate ESL classes or ESL tutoring.
- Suggest materials for teachers to use in the regular classroom.
- Provide checklist to classroom teachers of skills which students have acquired as they make progress with the English language.
- Evaluate student needs within the first month of school and report those findings on the ESL Initial Report to the Principal.
- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.

Any qualified person who would like to be considered as a candidate for this position should apply online at:

<https://www.applitrack.com/mrhschools/onlineapp/>

“Notice of Non-Discrimination”

The Maplewood Richmond Heights School District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law and as required as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

The following person is designated and authorized as the District’s Non-Discrimination and Title IX Coordinator to coordinate compliance with the laws identified above, including to handle inquiries or complaints regarding the District’s non-discrimination policies:

Dr. Shonda Ambers-Phillips, Assistant Superintendent 2650 S Hanley Road Suite 300, St. Louis, MO 63144 314-644-4400 shonda.ambers-phillips@mrhschools.net

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Policy AC. Policy and Regulation AC shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law.

Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district’s Non-Discrimination and Title IX Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, US Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; (816) 268-0550; TDD (877) 521-2172.

Posting: 05/07/2025

***MRH School District reserves the right to close any job posting when a suitable applicant has been found before the deadline date.**

